

Code of Practice for Research Degree Candidature and Supervision Appendix 1: Induction Information

The University of Southampton will provide, as part of a wider induction programme, information on:

- the institution in general with particular reference to the postgraduate offer;
- student support and welfare services such as counselling and advice centres;
- the facilities, in brief, that will be made available to the research student, including the learning support infrastructure;
- relevant health and safety and other legislative information.

Further relevant information should be provided as part of an induction programme run through the Faculty Graduate School Office. This can usefully include:

- the postgraduate portfolio in the relevant subject(s);
- the institution's registration, enrolment, appeals and complaints procedures, assessment requirements and research degree regulations;
- the names and contact details of the research student's supervisory team and information about how supervisory arrangements work;
- the institution's research ethics and codes and those of relevant professional bodies and discipline groups, including consideration of issues concerning authorship and intellectual property;
- the institution's expectations of the independence and responsibilities of the research student;
- a brief outline of the proposed research programme(s), together with the normal length of study and the facilities that will be made available to the research student;
- reference to the challenges that will typically face research students during the course of their studies and where guidance may be sought in the event of difficulties;
- any opportunity for the student representative body to introduce themselves, including specific postgraduate representation;
- social activity, including that provided specifically for postgraduates;
- opportunities for postgraduates to be represented by the student body;
- details about opportunities and requirements for skills development (which includes the mandatory training as detailed by the Doctoral College).

It can be helpful to provide research students with an introductory pack providing details about where they can find essential information.

Revision History

Approved by Senate on 22 June 2005

No revisions 2009/10

No revisions 2011

No revisions 2012

Amendments approved by UPC in May 2013 and by Senate in June 2013

Reviewed in July 2014; no changes made

Reviewed in July 2015; no changes made

Reviewed in June 2016; no changes made

Reviewed in June 2017; no changes made

Amendments approved by AQSC in May 2018 and by Senate in June 2018

Amendments approved by AQSC in May 2019 and by Senate in June 2019